

2025 - 2026 Northern Chautauqua Catholic School Tuition Policy - for students enrolled at NCCS

Tuition Policy Agreement:

1. By registering a student, the Parent/ Guardians are agreeing to pay tuition for a full academic year. Tuition may be prorated for mid-year transfers into NCCS. Withdrawal before the beginning or during the academic year will still require the full tuition payment. Therefore, no credit will be given for circumstances beyond the control of the course of an academic year, except for circumstances such as death of a student and/or parent, unanticipated disability of the student and/or parent, a non-voluntary move of more than 25 miles from the original residence or 25 miles from Northern Chautauqua Catholic School, whichever is more. In all cases, the Finance Committee shall determine if any tuition adjustment is necessary and appropriate.
2. **All Parents/Guardians will be required to enroll in the FACTS Tuition Management System to set up a payment plan for your child/children's tuition.** This applies to both new and returning families. FACTS allows you to pay your tuition bill by checking account, savings account or by credit card-(FACTS will charge an additional 3% convenience fee for use of a credit card). Facts also allows you to select your payment date, track your payments, see/print your statements, see the schedule of your payments for the school and produce a report for tax or reimbursement purposes. Payment dates are the 5TH, 10TH, 15TH or 20TH of the month. All payments are due by the 20TH of the month beginning in July, depending on payment option chosen on contract. A late fee of \$30 will be added to your account on the 1ST of the following month for any account which is not current. To use the FACTS Tuition Management System you will need to go to <https://online.factsmgt.com/signin/3MBVM> to create your new online account or to sign in. This link can also be found on our school's website under the Admissions tab > tuition > bottom of the web page. If you need assistance you may contact FACTS at 1-866-441-4637 or you may see the Finance Manager at NCCS during school hours.
3. All Parents/Guardians paying annually are required to make the annual payment by July 20TH. Timely payments will receive a 2% discount. Payments made after the 20TH are not subject to the discount. You will need to enroll in the FACTS Tuition Management System to make this payment and avail yourself of the features highlighted in (2). For tax statements and tracking/billing purposes you will need to create a FACTS account online at the address above.
4. The objective of NCCS is to provide a high quality Christian centered educational experience to our students and families. Meeting this objective requires all tuition and after school care payments to be collected in a timely fashion. Any account which is past due negatively affects this objective and will result in the following consequences:
 - a. Student(s) will be barred from participating in any after school activities including but not limited to after school care (a new contract will need to be completed yearly for the after school care program), sports, clubs, social activities, class competitions.
 - b. When accounts become past due after three months, all legal collection options will be pursued including but not limited to collection agencies, credit reporting, wage garnishments, and other legal options deemed necessary by the finance committee.
 - c. Students who are past due will not be allowed to enroll for the next academic year.
 - d. Student's accounts that are past due and receiving tuition assistance/scholarships will forfeit their tuition assistance/scholarship funding. The full tuition costs will be charged to their account and due for the year.
 - e. Collection policies are in accordance with the Federal Fair Debt Collection Practices Act and are applicable to New York State law.

By signing this agreement, you are authorizing NCCS to contact you by phone, cell phone and email.

NCCS promotes all resources available to assist in the reduction of the burden of tuition. The primary source of tuition reduction is the BISON Fund. This fund supersedes any other tuition assistance. **Any family who requests tuition assistance from NCCS MUST FIRST APPLY FOR A BISON FUND SCHOLARSHIP ONLINE AT www.bisonfund.com** . Additional tuition assistance from NCCS will need to be applied for using the NCCS tuition assistance application which has been included with your enrollment packet. NCCS offers scholarships and specific tuition reduction programs which may vary for each academic year. Please contact Ms. Hamernick in the Finance Office for any information or questions concerning tuition, BISON funding, available scholarships or NCCS tuition assistance at 716-366-0630 or chamernick@nccschool.us .

Enrollment age for Pre-Kindergarten 3 through 8TH Grade is based on the child's age on or before December 1ST of the academic year. Pre-Kindergarten 3 must be 3 by December 1ST and Pre-kindergarten 4 must be 4 by December 1ST.

2025-2026 Northern Chautauqua Catholic School Tuition Rates and Registration/Activity Fees approved by the NCCS Board of Trustees

Registration fee for students enrolling: 125.00 per student

Registration fee is due at time of registration and is non-refundable

Activity Fee 2025-2026 \$125.00 per student — may be paid at the time of registration or may be included with tuition payment through FACTS

TO BE COMPLETED BY NCCS ADMINISTRATION ONLY:

Date completed registration packet was received by NCCS Main Office _____ Date initials

Date tuition/contract was received by NCCS Finance Office _____ Date initials

Arrangement made by Principal _____ Date initials

Registration Fee Received _____ Cash Check Check # _____

Activity Fee Received _____ Cash Check Check # _____

Affordable Break Down of Tuition Costs for 2025-2026

Grade	Daily Cost per student (180 days)	Monthly Cost per student (10 month July - April)	Annual Cost per student
Pre- K 3 -half-day AM	\$18.75	\$337.50	\$3,375.00
Pre-K 3 - full-day	\$30.55	\$550.00	\$5,500.00
Pre-K 4- full-day	\$30.55	\$550.00	\$5,500.00
Kindergarten - 8 th	\$23.20	\$417.50	\$4,175.00

NCCS offers a sibling discounts when multiple siblings from the same household are enrolled in the current school year. When two or more siblings are enrolled at NCCS, the following tuition discounts will be applied per family:

- 2 siblings enrolled discount - deduct \$1,500.00 off full tuition bill**
- 3 siblings enrolled discount - deduct \$3,250.00 off full tuition bill**
- 4 siblings enrolled discount - deduct \$4,750.00 off full tuition bill**

There is also a 2% pre-pay discount off the total tuition bill available if tuition is paid in full by July 22, 2025

Please see the Finance Manager for more specific details or if you have questions.

Please remember the full cost of educating one student at NCCS is approximately \$7,200.00 annually.

If you can afford to help other students in need with tuition through a **TAX DEDUCTIBLE DONATION**, please attach a check to the tuition payment contract with the notation of "Tuition Assistance 2024-2025" written on the check. A tax deduction form will be sent home for those that donate.

Northern Chautauqua Catholic School

Tuition Contract Agreement for 2025-2026

This form must be completed (front and back) and signed by all parents/guardians that will be financially responsible for tuition payment for the 2025-2026 academic year. This form along with the completed registration packet forms and the non-refundable registration/activity fee must be turned in to the Main Office or the Finance Office to reserve your child/children's spot(s) for the 2025-2026 school year.

Please **PRINT CLEARLY** and use blue or black ink.

Student's last Name: _____

Parent/Guardian Name(s): _____

Address: _____
Street Apt #

City State Zip

Home Phone / Cell Phone main email address for correspondence

Name of Student: _____ Entering Grade: _____
(Please print first and last name)

Name of Student: _____ Entering Grade: _____
(Please print first and last name)

Name of Student: _____ Entering Grade: _____
(Please print first and last name)

Name of Student: _____ Entering Grade: _____
(Please print first and last name)

Please note that Tuition for the 2025 - 2026 academic year must be paid by one of the following options:
choose only one (1) option below

_____ Option 1: 1 Payment in Full through FACTS Tuition Management by July 22, 2025.

_____ Option 2: Payment using FACTS Tuition online payment system on a monthly or bi-weekly plan.

2025 - 2026 Tuition Rates & Payment Options - Based on payment option chosen above, please put a check mark in the box next to your payment plan choice on reverse side. Please note the following discounts will be applied when enrolling multiple children by the Finance Manager when completing your contract:

- 2 siblings enrolled discount - deduct \$1,500.00 off full tuition bill
- 3 siblings enrolled discount - deduct \$3,250.00 off full tuition bill
- 4 siblings enrolled discount - deduct \$4750.00 off full tuition bill

There is also a 2% pre-pay discount off the total tuition bill available if tuition is paid in full by July 22, 2025

When utilizing FACTS Tuition Management payments, automatic bank payments (ACH) through your checking, savings, or credit card account, may be made on either the 5th, 10th, 15th or 20th of each month. The annual FACTS enrollment fee is paid by NCCS. FACTS Tuition online can deduct from any financial institution. A link to our FACTS online payment system can be found on the school's website www.nccschool.us under the enrollment tab > tuition link > at the bottom of the page.

Please see Finance Manager to get exact annual cost based on number of students enrolled less any pre-pay or sibling discounts:

Grade	Monthly Cost (12 month July - June)	Monthly Cost (10 month July - April)	Bi-Weekly Cost (24 weeks starting in July)	Annual Cost per student
Pre- K 3 -half-day AM	\$281.25	\$337.50	\$140.63	\$3,375.00
Pre-K 3 - full-day	\$458.33	\$550.00	\$229.16	\$5500.00
Pre-K 4	\$458.33	\$550.00	\$229.16	\$5500.00
Kindergarten - 8 th	\$347.92	\$417.50	\$173.96	\$4175.00

(Please note the above figures are per student and do NOT include any sibling discounts or pre-pay discounts or additional fees)

One annual payment due by July 22, 2025 - (annual payment must be made in full no later than August 20, 2025)
with 2% discount if paid by July 22, 2025 After July 22, 2025

Total annual payment including any sibling discount (if applicable) _____

FACTS Tuition online -Ten (10) monthly payments (July 2025 - April 2026) as follows:
FACTS Payment Plan

Total due monthly for 10 months including sibling discount (if applicable) _____

FACTS Tuition online - Twelve (12) monthly payments (July 2025-June 2026) as follows:
 (Please note this option is only available if registered before June 1, 2025)
FACTS Payment Plan

Total due monthly for 12 months including sibling discount (if applicable) _____

FACTS Tuition online -24 Bi-weekly payments utilizing FACTS on-line (July 2025 - May 2026) as follows: (please note this option is ONLY available if registered before June 1, 2025 and bi-weekly payments will be deducted on the 5th and the 20th of the month when using this payment schedule/option.)
FACTS Payment Plan

Total due bi-weekly for 24 months including sibling discount (if applicable) _____
 (due on the 5th and 20th of each month)

By signing below, I agree to make tuition payments for the 2025 - 2026 academic year according to the options I have marked and in accordance with the terms listed in this agreement. I have received, read and understand the Tuition Policy and Tuition Contract Agreement for NCCS and agree to abide by both.

 Signature of Responsible Party

 Date

 Relationship

 Signature of Responsible Party

 Date

 Relationship



Northern Chautauqua Catholic School

336 Washington Avenue, Dunkirk, New York 14048

(716) 366-0630 – (716) 366-5101 (Fax)

Website: www.nccschool.us E-mail: chamernick@nccschool.us

Bus Transportation Request 2025-2026

(Please print)

Families requesting bus transportation must also contact their home school district to confirm eligibility for transport services before April 1, 2025.

School District: _____

I request transportation for my child/children:

Name(s): _____

Address: _____

who will attend Northern Chautauqua Catholic School for the 2025-2026 academic year from the Public School authorities.

Date: _____

Parental Signature: _____

Bus my child will take:

- | | |
|-------------------|------------------------------------|
| _____ Brocton | _____ Fredonia (Bus #17 to #_____) |
| _____ Cassadaga | _____ Silver Creek |
| _____ Dunkirk | _____ Other (Please list below) |
| _____ Forestville | _____ |



NCCS STUDENT PICK UP AUTHORIZATION FORM 2025-2026

In an effort to protect our students, we are asking that you let us know, in advance, who has your permission, other than you (Parent/Guardian) to pick up your child at the end of the school day or during an emergency situation. You may pre-authorize individuals by listing them below. Please let these individuals know that they may be asked to show photo identification if a staff member is unfamiliar with them. Anyone coming to pick up your child who is not a parent, guardian or not on the list below will **NOT** be allowed to leave with your child unless we have received prior written notification from the custodial parents/guardians.

Student(s) Name(s): _____ Grade: _____ Grade: _____
(Please print)

_____ Grade _____ Grade: _____

Custodial Parent's/Guardian's Information:

Name: _____ Daytime contact # _____ Cell# _____
(please print)

Name: _____ Daytime contact # _____ Cell # _____
(please print)

AUTHORIZED ADULT TO PICK UP STUDENT(S) LISTED ABOVE – please print

Name	Daytime Phone #/Cell	Relationship to student

It is imperative that divorced or separated parents file a court-certified copy of the custody section of the divorce/separation decree with the office. The school will not be held responsible for failing to honor arrangements that have not been made known or changes that may occur to the original decree.

Parent/Legal Guardian's Authorization: The above information is correct, and I/We hereby give permission for my child(ren) to be picked up from the listed individuals. I/we understand that my child will not be released to any individual that is not listed on this form.

Parent's/Guardian's Printed Name: _____

Parent's/Guardian's Signature: _____ Date _____

Northern Chautauqua Catholic School

336 Washington Avenue
Dunkirk, New York 14048

Phone: (716)366-0630 Fax: (716)366-5101

www.nccschool.us

Fr. Dan Walsh

Canonical Administrator

Mr. Paul Pinto

Principal

Consent and Release 2025-2026

(One must be completed per child attending N.C.C.S.)

I, (please print) _____, the
parent/guardian of child listed below give Northern Chautauqua Catholic
School permission to use my child's photograph, video image, sound recording
and/or work for:

- School photos and displays
- Newspaper articles
- Television coverage
- Radio coverage
- Inclusion in a website
- Facebook, Twitter or other social networking sites
- YouTube or other online video communities
- Brochures
- Diocesan and/or school reports

Release of Name:

_____ I **do** give permission for the use of my child's last name and names of
other family members.

_____ I **do not** give permission for the use of my child's last name and names
of other family members.

Please print:

Student's name _____ Grade _____

Parent/Guardian Signature

Date

Northern Chautauqua Catholic School

336 Washington Avenue

Dunkirk, New York 14048

Phone: (716)366-0630 Fax: (716)366-5101

Fr. Dan Walsh

Canonical Administrator

Mr. Paul Pinto

Principal

Emergency Medical Authorization

2025-2026:

Each child must have this completed form on file with the office

Student's Name: _____

(Please print)

Emergency Medical Authorization:

In the event reasonable attempts to contact me at the listed phone number(s) below have been unsuccessful, I hereby give my consent to the administration of emergency medical treatment by any licensed physician or dentist and to transport my child to any reasonable accessible hospital facility.

Parent/Guardian Name: _____

(please print)

Daytime contact #: _____

Cell Phone #: _____

Parent/Guardian Name: _____

(please print)

Daytime contact #: _____

Cell Phone #: _____

Parent/Guardian Signature: _____ Date: _____



2025-2026

Registration is now open!

\$75 OFF!

Now until March 1, 2025

Total registration fee from now until cut off date is just \$50

(716) 366-0630

Dear Parents of the Mighty Monarchs:

Upon my first visit to NCCS School, I was welcomed by Catholic symbols of our Faith and student artwork expressing their Catholic identity. The bulletin boards were full of student artwork exemplifying their Catholic Faith, education projects in vibrant colors and a consistent message of a positive and welcoming Catholic Elementary School.

Our faculty and staff at Northern Chautauqua Catholic School are dedicated professionals eager to prepare ALL students for their future. We love your children, they strengthen our Catholic Faith and challenge each one of us to learn each day. Please join me in welcoming students, parents and volunteers from our Family of Parishes in The Lord's Vineyard:

Holy Trinity
St. Elizabeth Ann Seton
Blessed Mary Angela
Our Lady of Mt. Carmel
St. Anthony of Padua

Included with this letter is a registration packet for the 25-26 school year and details regarding the BISON Scholarship Fund. BISON Scholarship funding is available for qualifying families. New BISON families can complete a pre-application form online at <https://bisonfund.com/our-scholarships>.

NCCS exists due to your dedication to our school in Christ. Our educational programs exceed their public school counterpart. Our faculty and staff are extraordinary in their commitment to educating your children for a bright, successful and purposeful future. As our family of Parishes namely "The Lord's Vineyard" has developed to support one Catholic Elementary School in Northern Chautauqua, join us in supporting our students and families for a brighter tomorrow!

Please feel free to call, email or visit with me anytime with questions or any aspect of Northern Chautauqua Catholic School!

Yours in Christ,
Paul S. Pinto / Principal